



MEDICINE RESEARCH

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CHANGES IN DEPARTMENTAL CLINICAL RESEARCH POLICY

Study Budgets

Externally funded clinical research studies must have study budgets developed and executed according to Departmental standards. This includes per study visit accounting of personnel effort. Other study costs should be prepared and estimated using the per visit template. Accountants monitoring such clinical studies, after notification of enrollment by study coordinators will charge personnel salary based upon pre-study determined benchmark visit schedules. Study coordinators are to periodically report enrollment to the monitoring accountants and use the visit template indicators to confirm study activity. Study reimbursement can be thus requested without delay and appropriate salary charges applied. A copy of the budget template can be found at:

<http://www.med.umn.edu/mend/forms/home.html>

Closeout of Study Accounts

At the completion of study activities some clinical research budgets may have a residual balance. Under appropriate circumstances according to University rules, this residual balance can be transferred to a non-sponsored account controlled by the PI.

The following criteria must be met for transfer to non-sponsored accounts.

1. Pre-study determined salary for all study personnel, including the PI, must have been charged according to the study budget.
2. The PI's compensation must be supported at 100% or greater on the Department/Division variable budget.

3. According to University rules if the residual balance is less than 10% of the study budget, the PI may transfer the residual balance to a non-sponsored account restricted to use for research related activities.
4. If a residual balance is greater than 10% of the study budget, additional justification is required for SPA approval of such transfers with copy of the justification provided to the Division Director and the Department of Medicine Research Office.

Summary reports of such End of Study balances for all externally funded clinical research projects will be provided to the Division Director and Department leadership through the Department of Medicine Research Office on a quarterly basis.

NIH NEWS

NIH announced the implementation of its Fiscal Policy for FY 2007 Non-Competing Grant Awards. Non-competing research awards will be awarded at 97.1% of the FY 2007 committed level. Future year commitments also will be adjusted accordingly.

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-07-049.html>

NRSA Stipend Levels for FY07 remain unchanged.

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-07-052.html>

NIH and AHRQ announced a change beginning in May 2007 to the standard receipts dates for Aids and Aids-Related Grants. The new deadlines dates will be May 7th, September 7th and January 7th.

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-07-053.html>