

## ***Education Council (EC) Meeting Minutes***

*March 17, 2009*

**Members present:** *S Allen, L Anderson, M Baird, J Beattie (L Watson), K Brooks, A Campbell, S Chahla, B Clarke, T Ebner, A Friedman, C Hegarty, L Henson, , B Johns, W Miller, A Minenko, C Niewoehner, J Nixon, D Power, T Stillman, R Soninno, T Thompson, T Walseth, D Wangensteen, K Watson, P White, M Woods, J Wynn*

**Members absent:** *J Adams, D Anderson, B Benson, B Brandt, K Crossley, L Hansen, R Hoffman, M Hordinsky, J Jochman, A Johns, M Kondrak, L Ling, M LuBrandt, R McCollister, J Miller, C Patow, L Perkowski, L Repesh, L Ryan, J Sauter, R Wong*

**Guest:** *Dean Deborah Powell*

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### **I. Approval of Minutes**

Minutes for the February 17<sup>th</sup> meeting were approved without changes or additions.

### **II. Discussion**

#### **Dean Deborah Powell**

Dr. Powell provided details to Council members regarding timelines for implementing the proposed MED 2010 Curriculum and deadlines for preparation for the Medical School's next accreditation process with the LCME. Implementation of the new Curriculum has been somewhat determined by the projected LCME self-study and site visit for academic year 2011-2012. Dean Powell spoke about the importance of having a "track record" for student performance with the new curriculum and competency based assessments of their progress prior to the LCME visit. Aspects of accreditation include timing of the self study; data collection required for the self study and site visit; and measures for how students are learning under MED 2010 curricular changes. Because of the process and on-going discussion regarding the AHC application for MED 2010 and its reviewed by the Board of Regents there are new considerations for implementation of the curriculum.

Dr. Powell also pointed out areas of concern with regard our current curriculum management system and the School's need to improve the ability to collect the data required for LCME. Due to the economic issues for the State of Minnesota and the impact on the University, new steps have been added to the process to purchase a new system, which is designed to solve this problem. Dean Powell emphasized the importance of adding value for our medical students as well through implementation of the newly approved advisement system.

Dr. Powell concluded that these issues along with added constraints for advising applicants for the academic of 2010-2011 raise concerns for the current timeline for implementation of MED 2010. Council members discussed changes and improvements which were designed to be part of the MED 2010 curriculum and the possibility of making some changes without naming it as a totally new curriculum (MED 2010);

budgetary implications for departments; and faculty development/preparation for teaching under the new curriculum. Due to the Dean's ongoing discussion of the AHC application with Dr. Frank Cerra, Council members determined that purchase and implementation of a RMS was a priority at this time.

Upon a motion duly made and seconded the proposal to endorse Dean Powell's request to AHC for funding for an adequate system to manage the Medical School curriculum, was unanimously approved by the members of the Education Council (2 abstentions, 25 in favor).

#### LCME Issues for Accreditation

Dr. Henson gave an overview of the communication (letters) that have taken place between our Medical School Administration and the LCME Accreditation Committee. She reported that Dean Powell, Dr. Linda Perkowski and she have reviewed the entire set of LCME Standards for Accreditation, *Functions and Structure of A Medical School* (see 26 page document in meeting materials). All three of them have had experience working with the LCME accreditation process, as site visitors and in preparing other medical schools' for self studies and site preparation. A 2<sup>nd</sup> handout includes approximately 25 LCME standards that need focused attention for improvement before preparation for our School's Self Study begins. She discussed several items (see handout for bolded items) in detail that will require the most immediate attention and in depth work.

Dr. Henson highlighted two new Standards as significant because they did not exist at the time of the last Accreditation review. The first is a requirement to include Service Learning in the curriculum, which we have included in the PAS and PAP portions of the Year 1 and 2 curriculum. She expressed that even though there are added budgetary constraints, it is crucial to retain and enhance those experiences. It is especially important to set aside time within the curriculum to allow our students to acquire these experiences. The second new Standard states that *the School must introduce students to principles of clinical and translational research*. This is an entirely new requirement and must be addressed immediately to develop appropriate resources and research experiences for incoming classes.

The importance of the Education Council's role, especially in immediately addressing steps for improvement in the 25 specific LCME Standards was expressed by Dr. Henson. As Dean Powell discussed during her comments, it is necessary to establish a "track record" for assessing student performance, which requires ongoing oversight. Dr. Henson emphasized that the Council's responsibility for oversight of a "coherent curriculum" and of progress as a whole; includes assuring leadership to accomplish evaluation of program effectiveness, monitoring content and workload in each discipline, and active review of stated objectives of courses.

#### Clinical Competence Assessment (CCA)

Leslie Anderson provided an outline of details of the Clinical Competency Assessment as a replacement for the PCC OSCE. The outline addresses requirements, timing, structure and oversight and in discussion Council members compared the CCA and the current practice in PCC. Dr. Henson reported that the Curriculum Committee has discussed the structure and the changes that will be required by implementing an institutional OSCE for all students. Several Committee members asked about transition from the current structure and Dr. Henson assured them, as approved by the Curriculum Committee, Year-3 students who did not take PCC, would be required to take the CCA, as Year-4 students. Dr. Aaron Friedman asked for a motion to approve the recommendation to require the CCA for students in their 4<sup>th</sup> year who have not taken PCC.

Upon a motion duly made and seconded the proposal to approve the CCA as requirement for all fourth year students (who have not completed PCC) was approved unanimously.

Recorder Sue Mowbray

**The next Education Council meeting will be held on April 21, 2009**

Approved by EC members April 21, 2009