# University of Minnesota Medical School
## Education Council Minutes

### August 16, 2011

- **Meeting Location:** B646 Mayo
- **Start Time:** 4:00 pm
- **End Time:** 5:30 pm

### Council Members

**Present:**
- S Allen
- W Miller
- L Anderson
- P Mulcahy
- J Beattie
- C Niewoehner
- K Brooks
- L Perkowski
- B Clarke
- D Power
- R Cormier
- A Severson
- H Grothe
- T Stillman
- C Hegarty
- Ted Thompson
- K Hemesath
- K Watson
- R Hoffman
- P White
- A Johns
- M Woods
- S Katz
- C Patow
- T Killeen
- M LuBrandt
- K Hemesath
- K Watson
- R Hoffman
- P White
- A Johns
- M Woods
- S Katz
- C Patow
- T Killeen
- Dr. Yoji Shimizu
- L Ling
- D Wangensteen

**Absent:**
- M Baird
- B Benson
- B Brandt
- K Crossley
- T Ebner
- G Jacobs
- M LuBrandt
- B Marsh
- A Minenko
- J Miller
- L Repesh

### Minutes

- **Discussion:** Minutes were reviewed for May 17, 2011 and July 19, 2011
- **Action:** Approved
- **Responsible:** Aug 16, 11 yes

### Information: Orientation

- **Discussion:** Dr. Watson recapped Year-1 Orientation for incoming class for Fall, 2011:
  - August 1-5
  - Faculty advisors intro &
- **Action:** Completed
- **Responsible:** Aug 16, 11 yes
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<thead>
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<th>Topic</th>
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<tbody>
<tr>
<td><strong>LCME</strong></td>
<td>All LCME Subcommittee reports have been reviewed — next steps:</td>
<td>Preparation of Report and prepare for Mock Site visit</td>
<td>Steering Committee, Course and Clerkship Directors, and Med Ed Staff</td>
<td>September 15&lt;sup&gt;th&lt;/sup&gt;</td>
<td>on-going</td>
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<td></td>
<td>- Exec. Summary draft sent to editor to bring into one voice</td>
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<td>October 2&lt;sup&gt;nd&lt;/sup&gt;-5&lt;sup&gt;th&lt;/sup&gt;</td>
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<td></td>
<td>- Reduce from 100+ pages to 35 pages</td>
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<td>- Determine how to address Strengths and Concerns—How to foster strengths</td>
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<td>- How to address concerns</td>
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<td>- Mock Site Visit Oct. 2-Oct 5</td>
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<td>- “Mock” team will review Exec. Summary — target date 9/15/11</td>
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<td>- Steering Committee and broader distribution — will review</td>
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<td>- All participants will plan to prepare as though “actual” site visit</td>
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<td><strong>LCME Self-Study Concerns</strong></td>
<td>Dr. Miller reported from the LCME Steering Committee perspective recommendations related to “concerns in transition” will include assessing expected progress for these items by</td>
<td>Preparation of Report and prepare for Mock Site visit</td>
<td>Steering Committee, Course and Clerkship Directors, and Med Ed Staff</td>
<td>September 15&lt;sup&gt;th&lt;/sup&gt;</td>
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<td>Course and Clerkship Directors will prepare</td>
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<td>October 2&lt;sup&gt;nd&lt;/sup&gt;-5&lt;sup&gt;th&lt;/sup&gt;</td>
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| Program Summary Reports               | Medical Scientist Training Program (MD/PhD), Associate Director, Dr. Yoji Shimizu provided programmatic information for 7/1/10-7/31/11:  
  - 11 newly matriculated, 11 commenced and currently 55 active medical students  
  - Develop stronger process for building long term 1:1 relationships between students & physician scientists.  
  - Increase opportunities for students to work with clinicians in bringing together basic science concepts from a research perspective and medical application.  
  - Increase numbers of grads going to academic medicine positions to better compete with peer institutions.  
  - Changed program name to Medical Scientist Training Program to improve recruitment capabilities. Improves visibility of program as having NIH support.  
  - Determine how medical school and departments can support efforts to recruit and mentor physician scientist students, in partnership with interested clinicians. | Work with Dept of Medicine to improve linkage with interested clinicians.  
New program title now included in all recruitment materials and on their web site. | Dr. Wes Miller and Dr. Yoji Shimizu | AY2011-12 | On-going |
|                                       |                                                                                                                                                                                                             | Dr. Yoji Shimizu                                                      |                                  | July, 2011    | Completed |

Education Council Meeting Minutes, August 16, 2011  
University of Minnesota Medical School
### Reports

#### Discussion

**RPAP:**
Dr. Kathleen Brooks provided programmatic information for 7/1/10-6/30/11:
- 35 newly matriculated, 34 completing program, 35 actively enrolled
- Program excellence identified by students is experience in providing continuity of care.
- Strength of physician teachers’ attention to learning environment
- Match data indicates 80% residencies pursuing primary care
- 2 students in MetroPAP clerkship rotations
- Migrated WebCT to Moodle site, increase in on-line time; may be interfering with time spent on care giving
- How to determine appropriateness of MetroPAP (9 month Pilot) experiences as related to the RPAP experience. Did have experience working with surgical group
- Dr. Johns commended Dr. Brooks on the excellence of RPAP training and reported the
determine how much of this activity should be required when it reduces clinic time.

- Completed surgery, OB, and emergency medicine.

- Heather Grothe MS-4 commented on her experiences and how well it fits with her future career goals.

#### Action

Determine how much of this activity should be required when it reduces clinic time.

- Dr. Brooks

- AY2011-12
program is popular with Duluth students.
- This is RPAP’s 40th year in existence
- Yr-1 students are encouraged to consider their involvement and in Yr-2 students are required to make a commitment for Yr-3 and are counseled to consider the unique circumstances
- RPAP Alums provide specific experiential background
- Each applicant is interviewed 1:1

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| Discussion:    | Duluth Academic Calendar 2011-12: Dr. Johns spoke about details of the redesign of course for the Duluth Program. Year 1 began the new course last year and this is the first year of the new Yr-2 courses.  
- Comparable outcomes are determined through common assessments  
- LCME will look closely at how comparability has been demonstrated  
- By LCME standards Duluth is considered a separate track and site visitors will ask for data showing how comparability has been assessed. | EC members voted unanimously to accept the proposed AY2011 calendar for the Duluth Campus Program | EC membership | 8/16/11 | yes   |

Next EC Meeting -- September 20, 2011