University of Minnesota Medical School Education Council Minutes

August 16, 2011 B646 Mayo 4:00-5:30 pm

Council members present:

Council members absent:

S Allen	W Miller	M Baird
L Anderson	P Mulcahy	B Benson
J Beattie	C Niewoehner	B Brandt
K Brooks	L Perkowski	K Crossley
B Clarke	D Power	T Ebner
R Cormier	A Severson	G Jacobs
H Grothe	T Stillman	M LuBrandt
C Hegarty	Ted Thompson	B Marsh
K Hemesath	K Watson	A Minenko
R Hoffman	P White	J Miller
A Johns	M Woods	J Nixon
S Katz		C Patow
T Killeen	Guest:	L Repesh
L Ling	Dr. Yoji Shimizu	D Wangensteen

Topic	Discussion	Action	Responsible	Date	Final
Minutes	Were reviewed for May 17, 2011	Approved		Aug 16, 11	yes
	and July 19, 2011				
Information:	Dr. Watson recapped Year-1	Completed		Aug 16, 11	yes
Orientation	Orientation for incoming class				
	for Fall, 2011:				
	• August 1-5				
	 Faculty advisors intro & 				

small group sessions • LCME Standards and Key Policies at UMMS • Mini Medical School – 200+ attendees				
		_		Final
 have been reviewed –next steps: Exec. Summary draft sent to editor to bring into one voice Reduce from 100+ pages to 35 pages Determine how to address Strengths and Concerns—How to foster strengths How to address concerns Mock Site Visit Oct. 2-Oct 5 "Mock" team will review Exec. Summary – target date 9/15/11 Steering Committee and broader distribution – will review All participants will plan to prepare as though "actual" site visit 	Preparation of Report and prepare for Mock Site visit Course and Clerkship Directors will prepare and attend sessions	Steering Committee, Course and Clerkship Directors, and Med Ed Staff Work with Directors	September 15 th October 2 nd -5 th	on-going
Dr. Miller reported from the LCME Steering Committee perspective recommendations related to "concerns in transition" will include assessing expected	Preparation of Report and prepare for Mock Site visit Course and Clerkship	Steering Committee, Course and Clerkship Directors, and Med Ed Staff	September 15 th October	On-going
	 LCME Standards and Key Policies at UMMS Mini Medical School – 200+ attendees Discussion All LCME Subcommittee reports have been reviewed –next steps: Exec. Summary draft sent to editor to bring into one voice Reduce from 100+ pages to 35 pages Determine how to address Strengths and Concerns—How to foster strengths How to address concerns Mock Site Visit Oct. 2-Oct 5 "Mock" team will review Exec. Summary – target date 9/15/11 Steering Committee and broader distribution – will review All participants will plan to prepare as though "actual" site visit Dr. Miller reported from the LCME Steering Committee perspective recommendations 	 LCME Standards and Key Policies at UMMS Mini Medical School – 200+ attendees Discussion All LCME Subcommittee reports have been reviewed –next steps: Exec. Summary draft sent to editor to bring into one voice Reduce from 100+ pages to 35 pages Determine how to address Strengths and Concerns— How to foster strengths How to address concerns Mock Site Visit Oct. 2-Oct 5 "Mock" team will review Exec. Summary – target date 9/15/11 Steering Committee and broader distribution – will review All participants will plan to prepare as though "actual" site visit Dr. Miller reported from the LCME Steering Committee perspective recommendations 	LCME Standards and Key Policies at UMMS Mini Medical School – 200+ attendees Discussion All LCME Subcommittee reports have been reviewed –next steps:	 LCME Standards and Key Policies at UMMS Mini Medical School – 200+ attendees Discussion All LCME Subcommittee reports have been reviewed –next steps: Exec. Summary draft sent to editor to bring into one voice Reduce from 100+ pages to 35 pages Determine how to address Strengths How to address concerns Mock Site Visit Oct. 2-Oct 5 "Mock" team will review Exec. Summary – target date 9/15/11 Steering Committee and broader distribution – will review All participants will plan to prepare as though "actual" site visit Dr. Miller reported from the LCME Steering Committee perspective recommendations LCME Steering Committee and broader distribution will review erespective recommendations

	December 15 th and developing a	and attend sessions			
T	timetable to complete the process.	A	D 111	D (T: 1
Topic	Discussion	Action	Responsible	Date	Final
Program Summary Reports	Medical Scientist Training Program (MD/PhD), Associate Director, Dr. Yoji Shimizu provided programmatic information for 7/1/10-7/31/11: • 11 newly matriculated, 11 commenced and currently 55 active medical students • Develop stronger process for building long term 1:1 relationships between students & physician scientists. • Increase opportunities for students to work with clinicians in bringing together basic science concepts from a research perspective and medical application. • Increase numbers of grads going to academic medicine positions to better compete with peer institutions. • Changed program name to Medical Scientist Training	Work with Dept of Medicine to improve linkage with interested clinicians. New program title now included in all recruitment materials and on their web site.	Dr. Wes Miller and Dr. Yoji Shimizu Dr. Yoji Shimizu	AY2011-12 July, 2011	On-going Completed
	Program to improve recruitment capabilities. Improves visibility of program as having NIH support. • Determine how medical school and departments can support efforts to recruit and mentor physician scientist students, in				On-going

	a way similar to interactions				
	with students pursuing primary				
Topic	care careers. Discussion	Action	Responsible	Date	Final
Reports	RPAP: Dr. Kathleen Brooks provided programmatic information for 7/1/10-6/30/11: • 35 newly matriculated, 34 completing program, 35 actively enrolled • Program excellence identified by students is experience in providing continuity of care. • Strength of physician teachers' attention to learning environment • Match data indicates 80% residencies pursuing primary care • 2 students in MetroPAP clerkship rotations • Migrated WebCT to Moodle site, increase in on-line time; may be interfering with time spent on care giving • How to determine appropriateness of MetroPAP (9 month Pilot) experiences as related to the RPAP experience . Did have experience working with surgical group • Dr. Johns commended Dr. Brooks on the excellence of RPAP training and reported the	Determine how much of this activity should be required when it reduces clinic time. Completed surgery, OB, and emergency medicine. Heather Grothe MS-4 commented on her experiences and how well it fits with her future career goals.	Dr. Brooks	AY2011-12	

Topia	program is popular with Duluth students. This is RPAP's 40 th year in existence Yr-1 students are encouraged to consider their involvement and in Yr-2 students are required to make a commitment for Yr-3 and are counseled to consider the unique circumstances RPAP Alums provide specific experiential background Each applicant is interviewed 1:1 Discussion	Action	Pagnangibla	Date	Final
Topic Discussion:	Duluth Academic Calendar 2011-	Action	Responsible	Date	rmai
	 12: Dr. Johns spoke about details of the redesign of course for the Duluth Program. Year 1 began the new course last year and this is the first year of the new Yr-2 courses. Comparable outcomes are determined through common assessments LCME will look closely at how comparability has been demonstrated By LCME standards Duluth is considered a separate track and site visitors will as for data showing how comparability has been assessed. 	EC members voted unanimously to accept the proposed AY2011 calendar for the Duluth Campus Program	EC membership	8/16/11	yes

Next EC Meeting -- September 20, 2011