

Austin Calhoun: <i>Chief of Staff, Medical Education</i>		x									
Scott Slattery: <i>Director of Learner Development</i>	x	x									
Heather Peterson: <i>Medical School Registrar</i>											
Mary Ramey: <i>MS2 Lab Med/Path Coordinator</i>											

Others in attendance: Chelsey Jernberg, Jamie Larson, Adam Meier, Kevin Diebel

Course Evaluation and Data Transparency

Bob Englander

- It was expressed that it may be helpful to remind/educate students that evaluations are a valuable tool for constructive feedback, not a social platform
- Giving constructive feedback is a core competency and needs to be understood by the students
- Bob Englander will be giving a presentation for ECM which will address how to create an event report and give proper feedback.

Vote: All in favor of the proposal.

Midterm/final exam rescheduling

- Dr. Michael Kim can be used as a gateway to address issues to be sure the student's request is truly an excusable event. Students *need* to fill out the form
- How will last minute submissions be handled? The student can contact Michael and have the course director make the executive decision, then review how the process went
- If it is an emergency, you may ask for a doctor's note; Michael keeps record of the forms and tracks patterns; typically illnesses are an isolated incident; if a pattern emerges, Michael has a conversation with the student
- Kelaine sent out a link to the EOAA religious holiday google calendar to help anticipate any scheduling conflicts

Microbiology/Immunology ACR

- Several (6) individuals came close to the 70% passing threshold, which may be a cause for concern when they go forward with other courses, as microbiology knowledge will be needed in the HHD courses
- The top of the class is similar to previous years, 41 honors students
- Dr. Southern provides ample practice questions, which the students appreciate
 - An MS1 created a google document where students could enter queries about any of the practice questions which Dr. Souther could address and has worked well (particularly like the searchability of a google document & how comments are next to questions in a way that Blackbag is not capable of)
- Dr. Southern has used non-graded self assessment sheets that are critical for the students to understand/memorize, which are distributed in paper & online

- With decreased lecture time, Dr. Southern plans to create a "drop-in" session where questions can be addressed
- Quality of the course may be attributed to few instructors
- Students are also receptive to clinical dyads that are part of the course
- A concern is the attendance at lectures

HSEC Building Plans

There was an opportunity to see the new floor plans of the HSEC.

- Clarification: the lecture halls are not going anywhere
- There is an ongoing robust interprofessional conversation about scheduling protocol & deciding who teaches in what room/when; this will hopefully also lead to having the capacity to schedule at a more advanced rate
- There is an active learning classroom that has a familiar feel of a lecture hall