



CUMED 9/12/2018

Meeting was called to order at 11:34 am

**Attended:** A. Appleby, J. Boulger, K. Diebel, B. Doup P. Fernandez-Funez, J. Fitzakerley, B. Holbrook, K. Nordgren, E. Onello, J. Pearson, A. Seip, A. Shaw, G. Simmons, M. Statz

**Absent:** R. Christensen, A. Greminger, R. Harden, K. Nelson (TC), M. Owen, M. Patregnani, R. Michaels, A. Skildum

**Welcome:**

- Dr. Shaw entertained a motion to approve the May 8, 2018 meeting minutes.
  - Dr. Onello expressed concern over some areas that needed clarification. These were updated.
  - Dr. Statz seconded the motion: All in favor of approval, none opposed.
- Dr. Shaw entertained a motion to approve the June 12, 2018 meeting minutes.
  - Dr. Nordgren seconded the motion: All in favor of approval, none opposed.

**Changes to BMS 5601:**

- Dr. Fitzakerley discussed process for changes to the BMS 5601 course, a physiology course offered on campus for over 20 years. Numerous changes have occurred over time, but have not been updated administratively. This change is to ensure course description matches the course. BMS 5601 is an approved elective for both the IBS graduate program and Cell & Molecular Biology major.
- If approved by CUMED, it will then go before graduate council at UMD, which needs to happen by October 1, 2018.
- *Discussions:*
  - Significant change is decrease from four credits to three credits, as suggested by enrolled students, particularly graduate students who are the majority of the students who register for the course. Four credits does not easily fit in as an elective for the IBS and Psychology graduate programs, which has led to declining enrollment. Goal is to make course fit target audience.
  - Dr. Jennifer Liang, Director of Graduate Studies for the Integrated Biosciences (IBS) program, suggested changing prerequisite wording to allow IBS and Psychology graduate students to register by nature of being graduate students.
  - Dr. Boulger noted the “Summary of the Changes” section was not completed and asked for clarification on course delivery and whether online delivery addendum section of the form also needed to be completed.
    - Dr. Fitzakerley stated that per her conversations with UMD, the addendum was only required if course was entirely online, but would clarify with UMD.
  - Dr. Onello asked whether a percentage of the material would be removed to reflect the decrease in credits.
    - Dr. Fitzakerley explained that because prerequisites have only been 2000-level credits, it has served as an Introduction to Physiology. There are now three other physiology courses offered to undergraduates on the UMD campus, so prerequisites can be changed to reflect more appropriate 5000-level course. Thus less introductory physiology will need to be taught, and can be removed.
  - Dr. Onello asked how many people teach the course. Dr. Fitzakerley responded that there were four: Dr. Terri Rose-Hellekant, Dr. Kendra Nordgren, Dr. George Trachte, and herself.

- Dr. Shaw entertained and made a motion to approve the changes to BMS 5601, with the changes in clarification and additions as indicated by the committee.
  - Dr. Statz and Dr. Boulger both seconded the motion: All in favor of approval, none opposed.

### Student Updates:

- Dr. Shaw introduced Blake Holbrook the new MS II CUMED representative. Michelle Patregnani will serve as the alternate representative.
- Students satisfied with CRRAB I and are looking forward to using skills learned during CRRAB I in RMSP.
- Concern regarding ILT placement on Blackbag (e.g. U/S Knobology ILT on the day before the exam). Request that, in the future, ILTs with long learning components are placed earlier in the week so students are immediately aware and can plan accordingly. Additionally, block of time on blackbag should reflect the amount of time required.
- In May meeting minutes, student representative Rachel Heuer mentioned hosting a Brown Bag session with Dr. Dan Nikceovich about Economics in Health Care, a topic that came up during the end of Dr. Nikceovich's lecture last May. Students would like him to come back to continue the conversation. Dr. Nikceovich had agreed, and Blake wondered how to move forward with this. Dr. Shaw and Dr. Diebel agreed this would be a good Brown Bag session, and Dr. Diebel offered to help set this up.
  - *Discussions:*
    - Dr. Onello asked for more clarification on the topic and which course this came up in. Blake clarified that it was IHO, and students had questions about dealing with insurance companies from a physician's standpoint, how economics impacts hospitals, patient care, prescribing drugs etc.
    - Dr. Onello and Dr. Boulger expressed concern about whether it would be better to have a panel cover the topic to include viewpoints from large health systems, VA payment systems, Blue Cross Blue Shield, and FQHC.
    - Blake said that right now students can feel lost in the lingo when these conversation occur out in clinic and suggested starting with Dr. Nikceovich and then eventually growing into a panel in the curriculum. Dr. Diebel agreed since this would be outside the curriculum, it could serve as a continuation of the conversation started in May.
    - Dr. Diebel suggested Blake draft a letter and put it on google drive for other students to add what they wish to learn before sending to Dr. Nikceovich.

### Updates

- Step 1 Update - all students from entering class 2016 have passed. 223 is current average, which is lower compared to last few years but not statistically significant. Median is also lower. 6 students scores remaining.
  - Dr. Nordgren asked whether it was true that the students who are last to take Step 1 are generally the students most at risk? Dr. Diebel replied, yes that can be true but does not seem to be the case this year.
- Course Support
  - Course Budgets are set at, or above, than what has been historically. Dr. Diebel is happy to help anyone work through their budget
  - Process for upcoming courses:
    - Staff will touch base with Course Director four months ahead of time.
    - Draft schedule posted on Blackbag three months ahead of time
    - Work on finalizing schedule
- New ExamSoft Procedures

- Stephanie Appleby (Year 1) will and Brenda Doup (Year 2) will work with Course Directors to complete front end work. Amy Seip will exam reports for all courses to Course Director and Faculty.
- Updating ExamSoft system and discipline tagging to align with USMLE system and discipline tags (e.g. microbiology & immunology used to be separate, but now are one)
- Discussion about use of images in lectures ([handout](#))
  - The way we use images falls under Fair Use policy as described by UMN Libraries policy, including use of google forms.
- Turning Point Update
  - Students no longer using clickers, but rather an app on their on their own device (i.e. cellphone).
  - Two-year contract provides faculty access to Turning Point suite, self-paced exams, graded assignments, etc.
  - Turning Point representatives gave a training session last week. The session was recorded and distributed by IT. IT individuals also serve as good resources.
- Biomedical Sciences (BMS) Education Committee
  - Working to develop a separate committee comprised of instructors in those courses, that reports to Dr. George Trachte and Dr. Paula Termuhlen.
  - Reasons: Enables CUMED to focus on undergraduate medical education, which aligns with CUMED in the Twin Cities, and enables BMS to do work needed to push BMS Master's program forward.
  - *Discussions:*
    - Dr. Onello asked if any Biobehavioral faculty currently teach BMS courses. Dr. Boulger stated, no.
    - Dr. Onello voiced concern with the change as they would no longer be aware of what else is going on and how to best help.
      - Dr. Diebel stated that a joint committee meeting would be planned for the summer, and that the goal was not to silo the two enterprises, but to make processes more efficient.
    - Suggestion to have a general graduate education committee instead, so if other courses develop later on, we don't need to develop yet another committee.
    - Dr. Onello expressed concern about faculty overextending themselves and not being available for medical students. Dr. Diebel stated that Dr. Termuhlen agreed UGME needs to come first, but by developing the committee we can start to better understand how to do both.
    - Dr. Onello suggested polling Course Directors on whether it was difficult to find BMS faculty to teach due to obligations with BMS courses. Dr. Nordgren said this was an issue in CRRAB curriculum development, as she had to plan around individual schedules so all students (Medical and BMS) could receive the best information. Dr. Shaw stated similar experience scheduling FOM.
    - Dr. Nordgren added that by having both committees look at needs and resources, perhaps we can shift BMS schedule to be non-competitive with Medical schedule.
- Dr. Nordgren extended thanks to curriculum office, stating that the reorganization of the curriculum office has been a really positive change and extremely helpful. Dr. Shaw concurred, saying it has been a relief to have things so much more organized.
- Dr. Fernandez-Funez asked Amy Seip how quickly she could have exam reports to course directors, so he can plan exam review schedule. Would one hour be enough time? Amy said, yes. Dr. Nordgren said she has received them within 20 minutes of the end of the exam.

## Around the Room

- Dr. Shaw asked for feedback on change to 90-minute meetings for CUMED, stating the intention was to allow time for more discussion. Discussion ensued about days and times that would work best. Decision was every second Monday from 3:00-4:30pm in 55 Med.
- Dr. Boulger expressed concern about how the discussion around merging Neuro and SBM occurred when nobody from Behavioral could be there to give input. Suggestion to hold discussing a topic until people can be there, even if it is on the agenda.
- Dr. Fernandez-Funez asked whether committee would have a quorum to vote on the merger between Neuro and SMB II. Dr. Boulger asked what was needed for a quorum: 14 voting members and half is a quorum.
  - Dr. Fernandez-Funez suggested waiting to discuss merger as Dr. Boulger had expressed desire to have more conversation with the department.
- Dr. Shaw suggested this be a topic at Faculty Assembly to receive input from all faculty, but invited CUMED feedback on that process. Dr. Nordgren said this is definitely something faculty wants discussed at Faculty Assembly.
- Dr. Fernandez-Funez asked for input on the policy for making these changes. Who has power to make the decisions?
  - Discussions:
    - Student financial aid packages and credit load for 2018-2019. Brenda Doup stated that changes cannot be made to number of credits for this year. Deadline for the 2019-2020 academic year would be June 30, 2018.
    - Dr. Onello asked whether this would technically be a new course, requiring a new course proposal, and suggested a written proposal to aid understanding of proposed changes.
      - Committee agreed it is not a new course, but rather modifying courses by aligning related sessions to meet the needs of students. Social & Behavioral Medicine I would not go away, but two weeks of the content make more sense in the Neurological Medicine course.
    - Dr. Statz stated that it would be helpful to understand the formal steps of the process, as they did not realize there was a specific process. She has discussed the proposed change at various department meetings to gain feedback, but it has been hard to evaluate buy-in or reservations. Discussed potentially surveying second year students to gain their thoughts.
    - Dr. Diebel stated that there is not a super clear cut policy beside the following process: Course Directors manage their courses and report to CUMED → CUMED reports to Ed Council (seated by Dr. Termuhlen to approve process)→ Dr. Termuhlen reports to Dr. Tolar.
    - Dr. Onello expressed concern that the merge feels like a new course, and is not Dr. Statz's or the Department Head's area of content expertise, and feels a broader audience should be engaged.
    - Dr. Diebel in favor of gathering additional feedback, but stated ultimately the vote rests in CUMED.
    - Blake expressed need for student input before moving forward, and requested for the merger not to be done halfway. If it cannot be integrated completely, then wait.

### **HRM 2018 Course Report**

- Postponed until the June 12<sup>th</sup> meeting.

### **CUMED Goals for 2018-2019**

- Postponed until the June 12<sup>th</sup> meeting.

Meeting adjourned at 1:04pm. Next CUMED meeting: **October 8, 2018 @ 3:00pm (55 Med)**  
 Minutes transcribed by Amy Seip and reviewed by Dr. Shaw, (Chair) & Dr. Diebel (ex-Officio)