

**JOINT MEETING**  
**Clinical Education Committee**  
**Committee on Undergraduate Medical Education Duluth**  
**Scientific Foundations Committee**

*October 7, 2016*  
*7:00 – 8:30 am*  
*Mayo B-646 & by Polycom*

**Minutes**

<b>2016-2017 Scientific Foundations Committee Members</b>		
<b>MEMBER</b>	<b>COURSE/ROLE</b>	<b>ATTENDANCE</b>
Steve Katz	Chair (INMD 6814 Physiology)	x
David Baldes	INMD 6815 Human Behavior	
Matthew Chafee	INMD 6813 Neuroscience	x
H. Brent Clark	INMD 6819 HHD – N & P	x
Greg Filice	MS 2 ID Thread	
Bob Kempainen	INMD 6808 HHD – C & R	
<b>TBA</b>	INMD 6809 HHD – R, D & O <sup>3</sup>	
Brian Muthyala	INMD 6803/6804/6805 ECM 1, ECM 2, ECM 3A	
Kaz Nelson	INMD 6819 HHD – N & P	x
Catherine Niewoehner	INMD 6810 HHD – R & E-R	x
James Nixon	INMD 6803/6805/6806/6807 ECM 1, ECM 3A/B/C	
Jan Norrander	INMD 6821 Human Histology	
Deborah Powell	INMD 6817 Principles of Pathology, MS2 Pathology Thread	
Michael Ross	INMD 6816 Human Sexuality	
Michel Sanders	INMD 6802 Science of Medical Practice	x
David Satin	INMD 6803/6804/6805/6806/6807 ECM 1, ECM 2, ECM 3	
Peter Southern	INMD 6812 Microbiology	x
Heather Thompson Buom	INMD 6811 HHD – GI & Heme	x
Tony Weinhaus	INMD 6820 Medical Gross Anatomy & Embryology	x
Kevin Wickman	INMD 6818 Principles of Pharmacology	x
Blake Stagg	MS2 Student Representative	
Mehdi Mulla	MS1 Student Representative	
<i>Mark Rosenberg</i>	<i>Vice Dean for Medical Education</i>	x
<i>Bob Englander</i>	<i>Associate Dean for UME</i>	x
<i>Anne Pereira</i>	<i>Assistant Dean for Clinical Education</i>	x
<i>Michael Kim</i>	<i>Assistant Dean for Student Affairs</i>	x
<i>Suzanne van den Hoogenhof</i>	<i>Interim Assistant Dean for Assessment &amp; Evaluation</i>	x
<i>Brad Clarke</i>	<i>Director of Curriculum</i>	
<i>Jim Beattie</i>	<i>Director of MEDS / FCT Course Director</i>	x
<i>Austin Calhoun</i>	<i>Chief of Staff, Medical Education</i>	
<i>Scott Slattery</i>	<i>Director of Learner Development</i>	x
<i>Heather Peterson</i>	<i>Medical School Registrar</i>	
<i>Mary Ramey</i>	<i>MS2 Lab Med/Path Coordinator</i>	x
<i>Brian Woods</i>	<i>Lead Course Manager</i>	x

**Guests:** Mary Tate, Dimple Patel, Pat Schommer

The meeting was called to order at 7:00am.

### **Minutes**

Approval of draft minutes from the September 19 meeting was deferred until November.

### **Discussion/Training**

The entirety of this meeting consisted of training and discussion offered by the Office of Equity & Diversity (OED). Anne Phibbs, Director of Education in the OED, presented the training covering the recognition of microaggressions and being an ally.

More training with respect to advancing equity and diversity in all aspects of personal and professional life is available for free. Faculty who missed this workshop could attend any or all of the ten workshops listed on the following web page. The first workshop, **Being an Ally in the Work of Equity & Diversity**, is essentially what was presented at this workshop. Go to: <https://diversity.umn.edu/equitydiversitycertificate>

The meeting was adjourned at 8:30am.

The next meeting is November 11, 2016, from 7:30-9:00am in room Mayo B-646.

Respectfully submitted,  
Brian Woods