

University of Minnesota Medical School

Request for Non-Medical School Coursework and Tuition Reimbursement

Limited funds are available by semester to cover tuition charges for approved non-medical school course registration. The course must directly relate to medical education and priority registration approval is given to requests for courses that relate directly to patient care. In addition, the following criteria must be met:

- Be in good academic standing
- Have not registered for a non-medical school course within one year
- Take the course for credit with normal tuition charges (program fees for non-credit courses or workshops are not eligible for reimbursement)

Procedure:

1. Complete this form and submit it to Jennifer Neufeld, neuf0006@umn.edu for registration approval.
2. Wait for confirmation of availability of funds for reimbursement from Kristin Basballe, parrx008@umn.edu.
3. Register for the course as a non-degree/guest student via onestop.umn.edu.

Part 1. Student Information	
University/Student ID	Name (First and last)
Part 2. Course Information	
Semester/Year/Period	Course number and title (ex. SPAN 1044 Intermediate Medical Spanish)
Course description and relevance to medical education (brief statement)	
Part 3. Signatures/Approval	
Student signature	Date

Office Use only:	Registration Approved		Tuition Reimbursed		Date Processed
	Yes	No	Yes	No	
Reason:					