



DEPARTMENT OF VETERANS AFFAIRS
Minneapolis VA Health Care System
One Veterans Drive
Minneapolis, MN 55417



Date: April 20, 2011

From: ACOS/Education, MVAHCS

Subject: VA In-processing Requirements

TO: Affiliate Training Partners

Welcome to the Minneapolis VA Health Care System (MVAHCS). The MVAHCS Mission is to honor America's veterans by providing exceptional health care that improves their health and well-being. The MVAHCS Vision is to be a patient centered, integrated health care organization for veterans providing excellent health care, research and education; an organization where people choose to work; a community partner and a back up for national emergencies.

The MVAHCS takes great pride in welcoming you to the VA Health Care team. Although you are trainee at the University of Minnesota you are considered a VA employee during your training experience at the MVAHCS and as such there are application/administrative requirements that need to be completed before your training experience can begin.

All in-processing paperwork and requirements are listed on our Trainee Website http://www.minneapolis.va.gov/education/resident/resi_registration.asp. VA Program Coordinators are also listed and can answer any specific questions you might have about the required paperwork, fingerprints, or background checks that might be necessary. To assure that you can begin your rotation on time, we ask that you complete the necessary requirements (including fingerprints) at least 4 weeks before your VA rotation begins. If this is not possible please work with your VA Program Coordinator listed on the website. This will enable our Human Resources department to verify all application materials were submitted and your fingerprint results are adjudicated or cleared and you are able to start your VA rotation.

Again, welcome to the MVAHCS and we look forward to providing you with an outstanding experience.

A handwritten signature in black ink that reads "Kent Crossley".

KENT CROSSLEY, M.D.
ACOS/Education