**Visiting Student Information Checklist**

School Name:

School Contact:

Please use this document to keep track of any requirements needed for schools you are applying for.

**Application Information**

Please use this section to note anything specific about the application process.

[ ] VSAS or Direct Application

[ ] When does the application open?

[ ] Application fees

[ ] Processing Fee/Additional Fees?

**Compliance Requirements**

For this section, please note for each whether proof of each needs to be sent to the school along with any additional requirements that might be asked for.

[ ] Malpractice Requirement

[ ] Board Scores

[ ] Transcript\*

[ ] Background check

[ ] Immunizations (may include flu shot or drug screen)

[ ] OSHA training (our bloodborne pathogen training)

[ ] BLS/ACLS

[ ] HIPPA

[ ] Mask fit

[ ] Health insurance

**Documentation needs**

In this section, please note additional documentation requirements that you will need to make available for the school.

[ ] Personal statement

[ ] CV/Resume\*

[ ] Letters of Recommendation

[ ] Dean’s Letter or letter of good standing

[ ] Affiliation agreement (can take up to six weeks or more to execute)

[ ] Photo\*

**Additional Requirements/Options**

Please add any additional requirements that the school might have.

[ ] Pre-Requisites/Core Clerkships Required

[ ] Preferences for who students should contact

[ ] Miscellaneous paperwork

[ ] Housing

\*Please note these will all needed to be uploaded to VSAS